



Manufactured Homes Advisory Committee

Meeting Minutes

Date: January 21, 2004 1:00pm – 3:45pm

Attendee's

Joel Buller
Ken Kammerer
Charles Durenberger
Mark Brunner
Randy Vogt
Duane Sanow
Laura Offerdahl
Duane DeLonais

Guests

Colleen Chirhart

Marked Informed Absence:

Dave Lindberg
Dave Johnson
Larry Hesse
Mike Ives

Absent:

Loren Kohnen
Scott Lund

Randy called the meeting to order.

The minutes from the September 25th 2003 meeting were read and approved.

Handout for the meeting:

Agenda

HUD/MHCC Model Installation Program overview

Rule Change Request – Installation Seals on all Manufactured Home Installations

Randy led the committee in a discussion of the DRAFT Model Installation Program that the Manufactured Homes Consensus Committee (MHCC) had recently presented to HUD. The program emphasized three areas – Training, Licensing/Certification, and Inspection. We then discussed where there may be some duplication of activities, as in the licensing of installers or further accreditation of building officials in inspecting the onsite work of completing the manufactured home.

Some other item that had been discussed at the MHCC meeting in December were Dispute Resolution, Subpart I updating, AARP had also asked to have accessibility items mandated into the Code of Federal Regulations.

The next agenda item was the Spring Seminars being presented by the Building Codes and Standards Division. Brochures were to be sent out the end of February and the program was to deal with recordkeeping items and installations.

The committee next addressed the issue of licensing of sales people. Note this would require legislation-The Minnesota Manufactured Housing Association had indicated that they would form a group to look into the issue.

The rule change proposed by Randy to require installation and anchoring seals to placed on all manufactured home installations in the state was reviewed. A word was suggested to be added "required" in the proposed change. We also talked about the wording that could be used in the requirement of issuing "certificates of occupancies" for manufactured homes which had been removed from the administrative section of the Minnesota State Building Code when it was adopted in 2003. But no language was agreed on. The concern was with older (used) homes set up in the community when the unit is being permitted for installation only.

Colleen was asked to comment on the method of bringing forth the proposed rule changes – as they are discussed in committee or as a group when the committees' work is closer to completion. She indicated that to bring them forward at one time would be the best scenario. Everyone was reminded that anyone can submit code changes and they can be e-mailed or sent to Randy or Duane for the committees' review.

The meeting was adjourned with a tentative meeting date of a Thursday in June, with a meeting time tentative of 1:00 pm to 3:30 pm.

Submitted by:
Duane DeLonais
July 2, 2004